

TAMWORTH REGIONAL COUNCIL

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **Meeting of Tamworth Regional Council** will be held in the **Council Chambers, Lands Building, Nemingha Room, 25-27 Fitzroy Street, Tamworth**, commencing at **6.30pm**.

ORDINARY COUNCIL AGENDA

25 JULY 2023

PAUL BENNETT
GENERAL MANAGER

Order of Business

ITEM	SUBJECT	PAGE NO
1	APOLOGIES AND LEAVE OF ABSENCE	5
2	COMMUNITY CONSULTATION.....	5
3	MINUTES OF PREVIOUS MEETING SUBMITTED FOR APPROVAL.....	5
4	DISCLOSURE OF INTEREST	5
5	MAYORAL MINUTE	5
6	NOTICE OF MOTION	5
	OPEN COUNCIL REPORTS	5
7	ENVIRONMENT AND PLANNING	5
8	INFRASTRUCTURE AND SERVICES	6
8.1	UPDATE TO THE ENGINEERING DESIGN MINIMUM STANDARDS.....	6
	1 ANNEXURES ATTACHED	
8.2	TAMWORTH REGIONAL LOCAL TRAFFIC COMMITTEE GENERAL MEETING - 5 JULY 2023	8
	1 ANNEXURES ATTACHED	
	1 ENCLOSURES ENCLOSED	
9	GOVERNANCE, STRATEGY AND FINANCE.....	11
9.1	2023 NATIONAL ROADS AND TRANSPORT CONGRESS.....	11
9.2	COUNCIL INVESTMENTS JUNE 2023	13
	1 ANNEXURES ATTACHED	
9.3	ANNUAL OPERATIONAL PLAN 2022/2023 BUDGET VARIATION REPORT - JUNE 2023	14
	1 ANNEXURES ATTACHED	
10	COMMUNITY SERVICES.....	16
10.1	TAMWORTH REGION INCLUSIVE CULTURE ADVISORY COMMITTEE (TRICAC) MEETING - 12 APRIL 2023.....	16
	2 ANNEXURES ATTACHED	
10.2	TAMWORTH REGIONAL YOUTH COUNCIL - MINUTES OF THE ORDINARY MEETING HELD ON 29 JUNE 2023	17
	1 ANNEXURES ATTACHED	
10.3	CENTRAL NORTHERN REGIONAL LIBRARY - MINUTES OF THE ORDINARY MEETING HELD ON 5 JULY 2023.....	19
	2 ANNEXURES ATTACHED	
11	REPORTS TO BE CONSIDERED IN CLOSED COUNCIL.....	20
	TOURISM PRECINCT - PROPOSED SALE OF LAND	20

FOREST ROAD WASTE MANAGEMENT FACILITY - LANDFILL GAS AND AUSTRALIAN CARBON CREDIT UNITS	21
--	----

Council

Meeting Date: 2nd and 4th Tuesday of the month commencing at 6:30pm.

Matters determined by Ordinary meetings will include all those non-delegable functions identified in Section 377 of the Local Government Act as follows:

- *“the appointment of a general manager*
- *the making of a rate*
- *a determination under section 549 as to the levying of a rate*
- *the making of a charge*
- *the fixing of a fee*
- *the borrowing of money*
- *the voting of money for expenditure on its works, services or operations*
- *the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment)*
- *the acceptance of tenders which are required under this Act to be invited by the council*
- *the adoption of an operational plan under section 405*
- *the adoption of a financial statement included in an annual financial report*
- *a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6*
- *the fixing of an amount or rate for the carrying out by the council of work on private land*
- *the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work*
- *the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the [Environmental Planning and Assessment Act 1979](#)*
- *the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194*
- *a decision under section 356 to contribute money or otherwise grant financial assistance to persons*
- *the making of an application, or the giving of a notice, to the Governor or Minister*
- *this power of delegation*
- *any function under this or any other Act that is expressly required to be exercised by resolution of the council.”*

Other matters and functions determined by Ordinary Council Meetings will include:

- *Notices of Motion*
- *Notices of Motion of Rescission*
- *Council Elections, Polls, Constitutional Referendums and Public Hearings/Inquiries*
- *Ministerial Committees and Inquiries*
- *Mayor and Councillors Annual Fees*
- *Payment of Expenses and Provision of Facilities to Mayor and Councillors*
- *Local Government Remuneration Tribunal*
- *Local Government Boundaries*
- *NSW Ombudsman*
- *Administrative Decisions Tribunal*
- *Delegation of Functions by the Minister*
- *Delegation of Functions to General Manager and Principal Committees*
- *Organisation Structure*
- *Code of Conduct*
- *Code of Meeting Practice*
- *Honesty and Disclosure of Interests*
- *Access to Information*
- *Protection of Privacy*
- *Enforcement Functions (statutory breaches/prosecutions/recovery of rates)*
- *Dispute Resolution*
- *Council Land and Property Development*
- *Annual Financial Reports, Auditors Reports, Annual Reports and Statement of the Environment Reports*
- *Performance of the General Manager*
- *Equal Employment Opportunity*
- *Powers of Entry*
- *Liability and Insurance*
- *Membership of Organisations*

Membership:	All Councillors
Quorum:	Five members
Chairperson:	The Mayor
Deputy Chairperson:	The Deputy Mayor

Community Consultation Policy

The first 30 minutes of Open Council Meetings is available for members of the Public to address the Council Meeting or submit questions either verbally or in writing, on matters INCLUDED in the Business Paper for the Meeting.

Members of the public will be permitted a maximum of three minutes to address the Council Meeting. An extension of time may be granted if deemed necessary.

Members of the public seeking to represent or speak on behalf of a third party must satisfy the Council or Committee Meeting that he or she has the authority to represent or speak on behalf of the third party.

Members of the public wishing to address Council Meetings are requested to contact Council either by telephone, in person or online prior to 4:30pm the day prior to the Meeting to address the Council Meeting. Persons not registered to speak will not be able to address Council at the Meeting.

Council will only permit three speakers in support and three speakers in opposition to a recommendation contained in the Business Paper. If there are more than three speakers, Council's Governance division will contact all registered speakers to determine who will address Council. In relation to a Development Application, the applicant will be reserved a position to speak.

Members of the public will not be permitted to raise matters or provide information which involves:

- personnel matters concerning particular individuals (other than Councillors);
- personal hardship of any resident or ratepayer;
- information that would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business;
- Commercial information of a confidential nature that would, if disclosed:
 - prejudice the commercial position of the person who supplied it, or
 - confer a commercial advantage on a competitor of the Council; or
 - reveal a trade secret;
- information that would, if disclosed prejudice the maintenance of law;
- matters affecting the security of the Council, Councillors, Council staff or Council property;
- advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege;
- information concerning the nature and location of a place or an item of Aboriginal significance on community land;
- alleged contraventions of any Code of Conduct requirements applicable under Section 440; or
- on balance, be contrary to the public interest.

Members of the public will not be permitted to use Community Consultation to abuse, vilify, insult, threaten, intimidate or harass Councillors, Council staff or other members of the public. Conduct of this nature will be deemed to be an act of disorder and the person engaging in such behaviour will be ruled out of the order and may be expelled.

Disclosure of Political Donations or Gifts

If you have made a relevant planning application to Council which is listed for determination on the Council Business Paper you must disclose any political donation or gift made to any councillor or employee of the Council within the period commencing two years before the application is made and ending when the application is determined (Section 147(4) Environmental Planning and Assessment Act 1979).

If you have made a relevant public submission to Council in relation to a relevant planning application which is listed for determination on the Council Business Paper you must disclose any political donation or gifts made to any councillor or employee of the Council by you as the person making the submission or any associate within the period commencing two years before the submission is made and ending when the application is determined (Section 147(5) Environmental Planning and Assessment Act 1979).

AGENDA

- 1 APOLOGIES AND LEAVE OF ABSENCE**
- 2 COMMUNITY CONSULTATION**
- 3 MINUTES OF PREVIOUS MEETING SUBMITTED FOR APPROVAL**

RECOMMENDATION

That the Minutes of the Ordinary Meeting held on Tuesday, 11 July 2023, copies of which were circulated be taken as read and confirmed as a correct record of the proceedings of the Meeting.

4 DISCLOSURE OF INTEREST

Pecuniary Interest

Non Pecuniary Conflict of Interest

Political Donations

5 MAYORAL MINUTE

Nil

6 NOTICE OF MOTION

Nil

OPEN COUNCIL REPORTS

7 ENVIRONMENT AND PLANNING

Nil

8 INFRASTRUCTURE AND SERVICES

8.1 UPDATE TO THE ENGINEERING DESIGN MINIMUM STANDARDS

DIRECTORATE: REGIONAL SERVICES

AUTHOR: Aidan Pugh, Senior Stormwater Engineer

Reference: Item 8.1 to Ordinary Council 12 March 2019 - Minute No 59/19

1 ANNEXURES ATTACHED

RECOMMENDATION

That in relation to the report “Update to the Engineering Design Minimum Standards”, Council:

- (i) adopt the Engineering Design Minimum Standards including the updates detailed in this report;*
- (ii) request a full review of the “Engineering Design Minimum Standards” in two years’ time; and*
- (iii) require that future developments that interface with Tamworth Regional Council’s infrastructure be assessed against the updated Engineering Design Minimum Standards.*

SUMMARY

The purpose of this report is to seek Council endorsement of the proposed changes to Tamworth Regional Council’s (Council) Engineering Design Minimum Standards, Council’s standard drawings and Construction Specification.

COMMENTARY

At the Ordinary Council meeting on 12 March 2019 a review of Council’s Engineering Design Minimum Standards was requested.

The Regional Services, Water and Waste and Liveable Communities directorates contributed to a draft version 2 of the Engineering Design Minimum Standards which was put on public exhibition for 28 days from 6 April 2023. A Developer’s Forum was held on 20 April 2023 to discuss the proposed changes with the local development industry.

Only two submissions were received during the public exhibition period:

- one submission requested better clarity for footpath width. Council have responded to this by removing the option for 1.2m wide footpaths.
- the other generally asked for clarification on the intent of proposed changes. This submission also questioned the proposed drainage reserve widths. In response to this submission the drainage corridor widths were reduced for concrete lined channels and turfed channels with flatter batters.

The proposed changes to the Engineering Design Minimum Standards are summarised below.

The roads section has minor updates including:

- clarified road hierarchy definitions;
- minimum footpath width increased to 1.5m;

- service allocations updated to accommodate Essential Energy requirements; and
- safety barrier requirements updated to align with current standards.

The stormwater section had significant changes, mostly in response to the 2019 update to Australian Rainfall and Runoff (ARR2019). The changes to this section include:

- the methods for calculating stormwater flows have been updated to align with the current standards;
- additional requirements for considering the effect that climate change will have on drainage capacity;
- pipe materials were updated to ensure assets gifted to Council are fit for purpose;
- permissible velocities in turf channels were updated to reduce the risk of scour; and
- safe flow requirements were updated to align with the ARR2019 hazard categories.

The water section had a minor update including:

- additional material options for watermains and services; and
- option for cul-de-sac loops in polyethylene.

The sewer section had minor updates including:

- additional material options for gravity sewer;
- clarification on Council/private sewer boundary ownership;
- maintenance hole sizes updated for large mains; and
- additional material options for sewer lid covers.

A new section on earthworks and retaining walls was added. This section is intended to better control the construction of retaining walls at the time of subdivision, rather than having retaining walls constructed on each lot for each individual development.

Council staff have reviewed Council's Construction Specifications and Standard Drawings to reflect the changes proposed in the Engineering Design Minimum Standards.

The proposed version 2 of the Engineering Design Minimum Standards is **ATTACHED**, refer **ANNEXURE 1**.

(a) Policy Implications

Nil

(b) Financial Implications

Nil

(c) Legal Implications

Nil

(d) Community Consultation

The document was put on public exhibition for 28 days during which a meeting was held with developers to discuss the 'Minimum Standards'. Submissions were received and taken into consideration prior to finalisation of the document for Council's endorsement.

(e) Delivery Program Objective/Strategy

Focus Area 2 – A Liveable Built Environment.

8.2 TAMWORTH REGIONAL LOCAL TRAFFIC COMMITTEE GENERAL MEETING - 5 JULY 2023

DIRECTORATE: REGIONAL SERVICES

AUTHOR: Steven Marshall, Strategy, Assets and Design Engineer

1 ANNEXURES ATTACHED
1 ENCLOSURES ENCLOSED

RECOMMENDATION

That in relation to the report “Tamworth Regional Local Traffic Committee General Meeting - 5 July 2023”, Council:

- (i) approves the installation of a Stop Sign on Garden Street, Kootingal and the associated line marking; and*
- (ii) approves the installation of approaching side road warning signs and No Stopping signs near the intersection of Garden Street and Limbri Road, Kootingal.*

SUMMARY

The purpose of this report is to advise Council of the two recommendations made by the Tamworth Regional Local Traffic Committee (the Committee) at the meeting held on 5 July 2023.

COMMENTARY

The minutes from the Committee meeting held on 5 July 2023, are **ENCLOSED**, refer **ENCLOSURE 1**.

59/2023 – Evergreen Views, Kootingal - Line Marking Plan

Evergreen Views is a proposed subdivision at 61 Limbri Road, Kootingal. In the original Development Application (DA), which was approved in 2004, a condition was included for a Stop Sign and associated pavement markings to be installed at the intersection of Garden Street and Limbri Road, Kootingal. Please see the red circle on Figure 1 below.

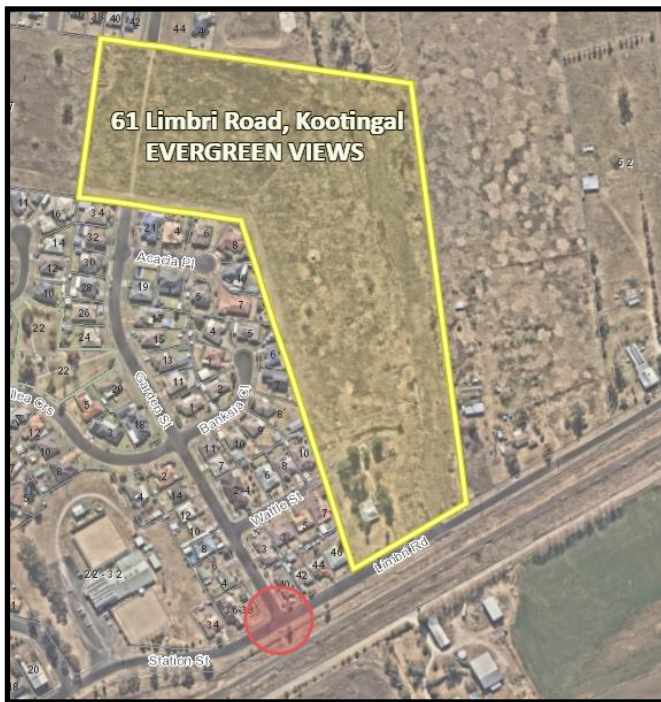


Figure 1: Proposed subdivision at 61 Limbri Road, Kootingal

The applicant is seeking approval to install line marking and a Stop Sign in accordance with the **ATTACHED**, refer **ANNEXURE 1**.

In addition, Transport for NSW (TfNSW) requested additional line marking be installed along Limbri Road as shown below in Figure 2. As the additional line marking was not a condition against the original DA, Council will need to manage its installation.



Figure 2: Proposed line marking and Stop Sign at the Garden Street and Limbri Road intersection in Kootingal.

COMMITTEE RECOMMENDATION: the Committee supports the installation of a Stop Sign on Garden Street, Kootingal and the associated line marking.

51/2023 – Safety Concerns on Limbri Road, Kootingal

Concerns were raised by a member of the public regarding speeding vehicles along Limbri Road/Station Street in Kootingal.

The following items were raised:

- motorists entering Kootingal on Limbri Road/Station Street travelling in excess of 50km/h through to at least Wagonia Drive;
- motorists leaving Kootingal on Station Street/Limbri Road increasing speed well above 50km/h before reaching the Garden Street intersection; and
- safety of motorists exiting Garden Street onto Limbri Road due to sight distance concerns created by parked cars on Limbri Road.

To address the speeding concerns, NSW Police will continue to monitor adherence to the sign posted speed limit with increased enforcement.

With regards to the site distance concerns, Council proposed to install No Stopping signs on both sides of the intersection. For west bound traffic, an improved sighting distance of approximately 100m can be achieved by installing a No Stopping sign adjacent to the driveway of 42 Limbri Road. This installation will result in the loss of one carpark.

For eastbound traffic, the existing road geometry limits any significant sighting distance improvements. Council is proposing to install a No Stopping sign 20m to the west of the intersection to improve the sight distance to approximately 50m. By installing the sign 20m back from the intersection, one car space will remain in front of the 36-38 Limbri Road property and two car spaces will be lost.

In addition to the No Stopping signs, TfNSW requested additional advanced warning signage for an approaching Side Road intersection be installed on Limbri Road. The proposed signage can be seen in Figure 3.



Figure 3: Proposed No Stopping and Side Road warning signage on Limbri Road, Kootingal
Community notification will occur with the affected properties prior to the sign installation.

COMMITTEE RECOMMENDATION: the Committee supports the installation of approaching side road warning signs and No Stopping signs near the intersection of Garden Street and Limbri Road, Kootingal.

(a) Policy Implications

Nil

(b) Financial Implications

59/2023 – The Stop Sign and associated line marking on Garden Street shall be funded by the developer.

59/2023 – The line marking along Limbri Road shall be funded by the Road Infrastructure Maintenance budget.

51/2023 – Shall be funded by the Road Infrastructure Maintenance budget.

(c) Legal Implications

Nil

(d) Community Consultation

Nil

(e) Delivery Program Objective/Strategy

Focus Area 5 – Connect our region and its citizens

9 GOVERNANCE, STRATEGY AND FINANCE

9.1 2023 NATIONAL ROADS AND TRANSPORT CONGRESS

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Tracey Carr, Coordinator - Governance and Executive Services

RECOMMENDATION

That in relation to the report “2023 National Roads and Transport Congress”, Council nominate Councillor representatives as appropriate to attend the Congress to be held in Canberra on 6 to 7 September 2023.

SUMMARY

Council has received an invitation to attend the 2023 National Local Roads and Transport Congress (the Congress) from The Australian Local Government Association (ALGA). The Congress will be held in Canberra on 6 to 7 September 2023.

The purpose of this report is to nominate Councillors to attend the Congress.

COMMENTARY

The 2023 National Local Roads and Transport Congress will be held at the Kambri Cultural Centre, Canberra from Wednesday, 6 September to Thursday, 7 September 2023.

This year the theme of the Congress is “Building better communities that are safer, stronger and smarter”

The focus of the Congress has been broadened to include more vital infrastructure including sessions on waste and recycling, disaster mitigation, renewable energy, active transport, and using artificial intelligence to improve local liveability.

Additional content of the Congress includes practical takeaways, with successful council projects from around the country showcased, as well as opportunities to hear from leading experts across the key areas of roads, transport and related infrastructure, including community infrastructure.

(a) Policy Implications

Councillor(s) are authorised to attend the 2023 Local National Roads and Transport Congress in accordance with Council’s policy relating to the *Payment of Expenses and Provision of Facilities to Councillors*.

Approval arrangements for Councillor discretionary trips, attendance of Councillors at conferences, seminars, forums, workshops, professional development programs and/or other significant expenses and facilities under this policy and for insurance purposes must be authorised by way of a formal resolution of an Ordinary Meeting of the Council.

(b) Financial Implications

Early bird registrations are \$895 per attendee and available until Friday, 4 August 2023. Accommodation and travel will be additional. All travel and attendance costs will be funded from existing budgets established for Councillor’s conference attendance.

(c) Legal Implications

Nil

(d) Community Consultation

Nil

(e) Delivery Program Objective/Strategy

Focus Area 9 – Open and Collaborative Leadership

T5. Build strategic partnerships and advocate to other levels of government to ensure our community needs are met and concerns heard.

9.2 COUNCIL INVESTMENTS JUNE 2023

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Sherrill Young, Manager - Financial Services

1 ANNEXURES ATTACHED

RECOMMENDATION

That in relation to the report “Council Investments June 2023”, Council receive and note the report.

SUMMARY

In accordance with *Local Government (General) Regulation 2021*, Clause 212, the purpose of this report is to provide Council with a register of investments held as at June 30, 2023 and provide Responsible Accounting Officer certification that investments comply with the *Local Government Act 1993*, *Local Government (General) Regulation 2021* and Council's Investment Policy. The register and accompanying certification can be found **ATTACHED**, refer **ANNEXURE 1**.

COMMENTARY

For the first time in many months the Reserve Bank Board has left interest rates on hold. The Reserve Bank Board in its July media release advised that whilst inflation in Australia is still too high it is showing signs of decline. The decision to hold interest rates steady will give the Board more time to assess the state of the economy and the economic outlook and associated risks. It is also positive that the Reserve Bank is still expecting the economy to grow whilst they bring inflation under control though admits that it will be difficult to keep the balance between growth and lowering inflation under control.

There was a variation to Council's investment policy at June 30 with Bank of Queensland (BOQ) holding 11.27% of Council investments; due to its lower rating it should as per the Investment Policy only have been holding 10% or less. Risk as a result of this variation was very low. The variation has since been resolved with the redemption of a BOQ term deposit on July 11, 2023. As per Council's policy the General Manager is able to approve the variation if it is to Council's advantage. To have redeemed this investment early would have resulted in a loss of interest income and added an unnecessary administrative cost to implement.

The register **ATTACHED**, refer **ANNEXURE 1** shows Council's cash and investment holdings as at 30 June, 2023.

During the month, Council's portfolio performed above the industry average, returning 4.53% against the three-month Bank Bill Swap rate (3mBBSW) of 4.35%.

(a) Policy Implications

All of Council's investments are held in accordance with the Tamworth Regional Council Investment Policy.

(b) Financial Implications

Increases in the cash rate are having a positive impact on the return on Council held investments.

(c) Legal Implications

All of Council's investments are held in accordance with the Tamworth Regional Council Investment Policy, which accords with the requirements of:

- *Local Government Act 1993* – Section 625;
- *Local Government Act 1993* – Order (of Minister) dated 16 November 2000; The Trustee Amendment (Discretionary Investments) Act 1997 – Sections 14A (2), 14C (1) and 2;
- *Local Government (General) Regulation 2021* – Clauses 212; and
- *Local Government Code of Accounting Practice & Financial Reporting* – Update No 15 dated June 2007.

(d) Community Consultation

Nil

(e) Delivery Program Objective/Strategy

Focus Area 9 – Open and collaborative leadership.

9.3 ANNUAL OPERATIONAL PLAN 2022/2023 BUDGET VARIATION REPORT - JUNE 2023

DIRECTORATE: OFFICE OF THE GENERAL MANAGER

AUTHOR: Sherrill Young, Manager - Financial Services

Reference: Item 9.2 to Ordinary Council 28 June 2022 - Minute No 191/22

1 ANNEXURES ATTACHED

RECOMMENDATION

That in relation to the report “Annual Operational Plan 2022/2023 Budget Variation Report - June 2023”, Council note and approve the variations to the existing budget as listed in ANNEXURE 1 attached to the report.

SUMMARY

This report seeks Council approval for budget variations identified during June 2023, for which there has been no previous specific report or approval.

COMMENTARY

Council adopted the original budget included in the Annual Operational Plan for 2022/2023 at the Ordinary Meeting of Council held 28 June 2022. Any changes to the budget must be approved by Council at a later Ordinary Meeting. The budget forms the basis for future forecasts and the legal authority for staff to commit expenditures. Constant monitoring and updating of the budget is important for sound financial management.

Readers of this report are reminded that its contents should not be viewed in isolation. Quarterly Budget Review Statements provide additional revised information for budget forecasts and actual year-to-date results.

There was very little activity in the form of budget adjustments for June 2023. Council received grant funding for a cadetship program of \$50,000 along with \$10,000 of grant funds for the control of Alligator Weed. The town hall completed works on a sound system upgrade

whilst the laboratory installation of a fume extraction hood was completed with savings of \$2,801.

Variations identified May 2023

Description	Budget Variation	Operating Income	Operating Expenses	Capital Income	Capital Expenses
Entertainment Venues – Town Hall	43,017	0	0	0	43,017
Compliance	0	(10,000)	10,000	0	0
Integrated Planning	0	(50,000)	50,000	0	0
Laboratory	(2,801)	0	0	0	(2,801)
TOTAL	40,216	(60,000)	60,000	0	40,216

Black budget variation will **reduce** Council's forecast operating result and/or bank account

Green budget variation will **increase** Councils forecast operating result and/or bank account

(a) Policy Implications

Nil

(b) Financial Implications

The variations included in the report have the following impact on forecast results for 2022/2023 by fund of:

Fund	Operating Income	Operating Expenses	Capital Income	Capital Expenses
General	(60,000)	60,000	0	40,216
Water	0	0	0	0
Sewer	0	0	0	0
Total	(60,000)	60,000	0	40,216

(c) Legal Implications

This report is in compliance with the following sections of the *Local Government (General) Regulation 2021*:

- 211 Authorisation of expenditure; and
- 202 Responsible Accounting Officer to maintain system for budgetary control.

(d) Community Consultation

Nil

(e) **Delivery Program Objective/Strategy**

Focus Area 9 – Open and collaborative leadership.

10 COMMUNITY SERVICES

10.1 TAMWORTH REGION INCLUSIVE CULTURE ADVISORY COMMITTEE (TRICAC) MEETING - 12 APRIL 2023

DIRECTORATE: LIVEABLE COMMUNITIES

AUTHOR: Kay Delahunt, Manager - Cultural and Community Services

2 ANNEXURES ATTACHED

RECOMMENDATION

That in relation to the report “Tamworth Region Inclusive Culture Advisory Committee (TRICAC) Meeting - 12 April 2023”, Council:

- (i) receive and note the minutes;*
- (ii) approve the draft updated Tamworth Region Inclusive Culture Advisory Committee Terms of Reference; and*
- (iii) invite Expressions of Interest from members of the public to fill the current community member vacancy as well as the two additional positions.*

SUMMARY

The purpose of this report is to present to Council the Minutes of the Tamworth Region Inclusive Culture Advisory Committee (TRICAC) meeting held on 12 April 2023 and to provide an overview of the meeting outcomes.

COMMENTARY

A meeting of the TRICAC was held on 12 April 2023. The Minutes of the meeting are **ATTACHED** refer **ANNEXURE 1**

The meeting focussed on Tamworth Regional Council’s planned New Residents Event. A staff member from the Events Team was in attendance to consult with the Committee and to answer questions.

In addition, the Committee received an update from the Tamworth Region Youth Council and information on the State Library’s commitment to collecting LGBTIQ+ material.

Committee ‘community member’ attendance at the meetings was also discussed. It was resolved that the Tamworth Region Inclusive Culture Advisory Committee recommend to Tamworth Regional Council that the Committee’s community membership be increased from six to eight and that the current membership vacancy be filled. It was also recommended that Council proceed to invite Expressions of Interest from members of the community to fill the current vacancy as well as the two additional positions

The Draft Terms of Reference are **ATTACHED** refer **ANNEXURE 2**. The only change made to the document has been the membership, increasing community members from six to eight members.

(a) Policy Implications

It is recommended that the TRICAC Terms of Reference be updated to include eight (8) community members and that Council proceed to invite Expressions of Interest to fill the community representative positions.

(b) Financial Implications

Nil

(c) Legal Implications

Nil

(d) Community Consultation

The Committee includes members who represent a diverse range of groups within the community. The Committee provides strategic advice to the Council in relation to matters pertaining to the Tamworth Regional Inclusive Culture Advisory Committee and makes recommendations regarding priority areas for development.

(e) Delivery Program Objective/Strategy

Focus Area 4 – Resilient and Diverse Communities

**10.2 TAMWORTH REGIONAL YOUTH COUNCIL - MINUTES OF THE ORDINARY MEETING
HELD ON 29 JUNE 2023**

DIRECTORATE: LIVEABLE COMMUNITIES

AUTHOR: Gina Vereker, Director Liveable Communities

1 ANNEXURES ATTACHED

RECOMMENDATION

That in relation to the report “Tamworth Regional Youth Council - Minutes of the Ordinary Meeting held on 29 June 2023”, Council:-

- (i) receive and note the minutes; and*
- (ii) make application for funding under the Youth Opportunities Grant offered by the NSW Government to assist in implementing the Youth Council priority projects being promoting connectivity between schools, increasing opportunity to gain access to the Youthie and a “Youth in Boots” event at the Tamworth Country Music Festival in 2024.*

SUMMARY

The purpose of this report is to present the Minutes of the Tamworth Regional Youth Council meeting held on 29 June 2023, and provide Council with an overview of the outcomes.

COMMENTARY

An Ordinary meeting of the Tamworth Regional Youth Council was held on Thursday, 29 June 2023. The Minutes of the meeting are **ATTACHED**, refer **ANNEXURE 1**.

The main topics considered at the meeting are summarised below:

- in recognition of NAIDOC Week's 2023 theme, "For Our Elders", Youth Council decided to hold a hot drink stand on Friday, 7 July 2023 at the NAIDOC Family Fun Day in Bicentennial Park. Members of the Youth Council volunteered to make free coffee, tea and hot chocolate for the community as they wandered through the event space;
- several Youth Council members attended a Youth Retreat hosted by the Youth Leadership Academy Australia from Saturday, 3 June to Sunday, 4 June 2023. Discussions surrounding presentation, leadership, community connection further helped the Youth Council think about practical and feasible initiatives it would like to implement in the future within the Tamworth region. Youth Council members overwhelmingly found the Youth Retreat an extremely valuable experience;
- in light of the NSW Government's announcement of the Youth Opportunities Grant – an initiative to create opportunities for marginalised youth in Australia – the Youth Council unanimously agreed to apply for funding.

The Youth Council identified three key projects it would like to apply for funding to implement. These were:

- promoting connectivity between schools in the Tamworth region;
- increasing opportunities for young people to gain access to facilities at the Tamworth Youth Centre (the Youthie); and
- a "Youth in Boots" activation or event at the Tamworth Country Music Festival in 2024 aiming to address youth wellbeing.

(a) Policy Implications

Nil

(b) Financial Implications

Should Council be successful in obtaining funding under the Youth Opportunities Grant, any additional costs will be funded by the Youth Reserve.

(c) Legal Implications

Nil

(d) Community Consultation

Nil

(e) Delivery Program Objective/Strategy

Focus Area 9 – Open and collaborative leadership.

10.3 CENTRAL NORTHERN REGIONAL LIBRARY - MINUTES OF THE ORDINARY MEETING HELD ON 5 JULY 2023

DIRECTORATE: LIVEABLE COMMUNITIES

AUTHOR: Kay Delahunt, Manager - Cultural and Community Services

2 ANNEXURES ATTACHED

RECOMMENDATION

That in relation to the report “Central Northern Regional Library - Minutes of the Ordinary Meeting held on 5 July 2023”, Council receive and note the minutes of the Ordinary Meeting of the Central Northern Regional Library (CNRL) held 5 July 2023.

SUMMARY

The purpose of this report is to present to Council the minutes of the Central Northern Regional Library (CNRL) Ordinary Meeting held on 5 July 2023. This report summarises the key issues from the Minutes.

COMMENTARY

An Ordinary meeting of the CNRL Committee was held on Wednesday 5 July 2023. The Minutes of the meeting are **ATTACHED**, refer **ANNEXURE 1**.

The main topics discussed at the meeting are summarised below:

- former CNRL Chair, Bill Heazlett was named in the Kings Birthday Honours List;
- all member Councils were visited by Library Management in February and March 2023;
- an update was received from the Public Libraries Consultative Committee (PLCC) Meeting held in Sydney on 28 June 2023;
- a new e-audio service (ULibrary) is being added to the CNRL suite of e-audio options. CNRL e-audio usage is double the state median;
- a collection of loanable Science Technology Engineering and Math (STEM) kits have been purchased and will be launched in Science Week; and
- a proposal for a CNRL *Library Infrastructure Grant* application was presented. (A copy of the proposal, as presented to the Committee, is **ATTACHED**, refer **ANNEXURE 2**). The project is for a van equipped with digitisation equipment and for two static memory stations for public use (Tamworth and Narrabri).

It also includes instructions that will build community knowledge and skills for personal and community digital record keeping as well as opportunities for the library to source local studies material.

If the grant is successful, it will cover the cost of the vehicle and digitisation equipment. Further funds will be required to staff the project for two years. The CNRL Committee approved the submission of a 2023 *Library Infrastructure Grant* application for a mobile digitisation lab and two static memory stations.

The Committee also approved the release of up to \$205,000 from the CNRL Reserve (Working Fund) as co-contribution if the grant application is successful.

(a) Policy Implications

Nil

(b) Financial Implications

The CNRL Committee has approved the release of up to \$205,000 from the CNRL Working Reserve. The release of reserve funds is for a grant co-contribution and applies only if the CNRL *Library Infrastructure Grant* application is successful.

The grant is for a digitisation van and two memory stations. The co-contribution is to fund contract staff and vehicle running costs during the project period. The project will also build capacity in library staff across the region making the project sustainable beyond the initial project period.

(c) Legal Implications

Nil

(d) Community Consultation

Nil

(e) Delivery Program Objective/Strategy

Focus Area 4 - Resilient and Diverse Communities

11 REPORTS TO BE CONSIDERED IN CLOSED COUNCIL

RECOMMENDATION

That the confidential reports as listed be considered in a Meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993.

TOURISM PRECINCT - PROPOSED SALE OF LAND

DIRECTORATE: GROWTH AND PROSPERITY
AUTHOR: Nicholas Hawkins, Commercial Property Officer
Reference: Item 12.7 to Ordinary Council 27 September 2022 - Minute No. 289/22

3 CONFIDENTIAL ENCLOSURES ENCLOSED

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (c),(d)i&(d)ii of the local Government Act 1993 on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business, commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of Council.

SUMMARY

The purpose of this report is to seek authorisation for the Mayor and General Manager to negotiate the terms and enter into a Put and Call Option Deed for the sale of land as outlined in the body of this report.

FOREST ROAD WASTE MANAGEMENT FACILITY - LANDFILL GAS AND AUSTRALIAN CARBON CREDIT UNITS

DIRECTORATE: WATER AND WASTE
AUTHOR: Tess Dawson, Manager, Waste and Resource Recovery
Reference: Item 8.4 to Ordinary Council 11 October 2016 - Minute No 301-16
Item 14.2 to Ordinary Council 8 November 2016 - Minute No 339/16
Item 8.6 to Ordinary Council 8 November 2016 - Minute No 329/16
Item 12.9 to Ordinary Council 9 February 2021 - Minute No 329/16

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (c)&(d)i of the local Government Act 1993 on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business. and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

SUMMARY

In November 2016 Council agreed to enter into 2 contracts in relation to landfill gas generated at Council's Forest Road Waste Management Facility. The first was a contract for the design, installation and operation of a system to capture the landfill gas and direct it towards an on-site flare, where it would be flared off and destroyed. The second was a contract with the Australian Government in relation to Australian Carbon Credit Units. This contract was for 7 years and, under the contract, Council committed to destroying a certain amount of carbon contained in the landfill gas each year of the contract, and measured as Australian Carbon Credit Units (ACCU's). In return Council would be paid an agreed price per ACCU.

Both contracts are coming to an end and further direction from Council is required in relation to the way forward.